

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
SANTA LUCIA COMMUNITY SERVICES DISTRICT
SEPTEMBER 29, 2020

The special meeting of the Board of Directors of the SANTA LUCIA COMMUNITY SERVICES DISTRICT was held at 9:00 A.M. on Tuesday, September 29, 2020. Pursuant to Executive Order N-25-20, by the State of California, this meeting was held via video conferencing

Call to Order. The meeting was called to order at 9:03 A.M. by President Mark BOITANO.

Roll Call. The following Directors were present: Mark BOITANO, Barbara SANTRY, Carl EKLUND, and Melissa THORME. Also present were Forrest ARTHUR, District General Manager; Scot SMYTHE, Advisory Member; Rob WELLINGTON, District Attorney; and Aimee DAHLE, District Executive Assistant.

Public Comment. None.

Approval of Minutes. None.

General Manager's Report. Mr. ARTHUR presented the Board with Resolution 20-09, a Resolution to accept bid 20-02 for a Backhoe Loader. Following public bid, Mr. ARTHUR noted one responsible bid was received by QUINN CATERPILLAR COMPANY in the amount of \$128,761.25. After a brief discussion, Resolution 20-09, to award the bid to QUINN CATERPILLAR COMPANY for the Backhoe Loader was reviewed with a motion by Director SANTRY to approve. The motion was seconded by Director EKLUND followed by a roll call. The resolution passed unanimously.

Mr. ARTHUR informed the Board that no responsible bids were received in response to Bid 20-03 for a Toyota Tacoma for the Security Department. A motion was made by Director SANTRY, to accept Resolution 20-10, allowing staff to go to the open market to purchase the vehicle. The motion was seconded by Director EKLUND, followed by a roll call. The resolution passed unanimously.

Mr. ARTHUR informed the Board that no responsible bids were received in response to bid 20-04, to purchase a new Dodge Ram for the Water department. A motion was made by Director SANTRY, to accept Resolution 20-11, allowing staff to go to the open market to purchase the vehicle. The motion was seconded by Director EKLUND, followed by a roll call. The resolution passed unanimously.

Mr. ARTHUR informed the Board that no responsible bids were received in response to bid 20-05, to purchase a new Ford F-350 for the Water department. A motion was made by Director SANTRY, to accept Resolution 20-12, allowing staff to go to the open market to purchase the vehicle. The motion was seconded by Director EKLUND, followed by a roll call. The resolution passed unanimously.

With the passing of the department Manager Leif UTEGAARD, Mr. ARTHUR updated the Board regarding staffing changes within the Water Department. Mr. ARTHUR stated that the succession plan was in place and the transfer of certification to regulators has moved smoothly. After further discussion on staffing structuring, Mr. ARTHUR stated he will be coming back to the Board for further updates on water systems cyber protection and compensation changes with the transfer of management.

Mr. ARTHUR next updated the Board to the upcoming election for the three board seats with their term ending, stating that due one candidate appearing to register, and the lack of other candidates, the County had canceled the election and appointed Ms. SANTRY to another term. It was noted that the Board of Supervisors had met and ratified Ms. SANTRY's term in lieu of the election. Mr. ARTHUR stated that Ms. THORME will need to be reappointed and Mr. SMYTHE has agreed to take the position formally held by Mr. FINLEY and that the appointment will be conducted in the December meeting.

Next, Director EKLUND detailed the various items discussed at the recent Preserve Board Meeting, stating that Ms. BAXTER had returned from medical leave, as well as updating the Board to the repercussions of both COVID and the local fires. Mr. EKLUND also provided a summary of the other entities' financials.

Citizen's Advisory Committee Comments. Mr. SMYTHE noted that the Conservancy has selected a new Executive Director and they will be making the announcement within the coming month with the hope of a November start.

Adjournment. There being no further business to come before the Board, upon motion and second (SANTRY/EKLUND), roll call, and a unanimous vote, the meeting was adjourned at 10:09 A.M.