

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
SANTA LUCIA COMMUNITY SERVICES DISTRICT
SEPTEMBER 23, 2019

The special meeting of the Board of Directors of the SANTA LUCIA COMMUNITY SERVICES DISTRICT was held at the New Corporation Yard at the Santa Lucia Preserve, 121 Rancho San Carlos Road, Carmel, California, at 9:00 A.M. on Monday, September 23, 2019.

Call to Order. The meeting was called to order at 9:01 A.M. by President Mark BOITANO.

Roll Call. The following Directors were present: Mark BOITANO, Carl EKLUND, and Barbara SANTRY. Also present were Forrest ARTHUR, District General Manager; Melissa THORME, Advisory Member (by phone); Scot SMYTHE, Advisory Member; Bill DOREY, Advisory Member; and Aimee DAHLE, District Executive Assistant.

Public Comment. None.

Approval of Minutes. None.

General Manager's Report. Mr. ARTHUR presented the Board with Resolution 19-10, a Resolution to appoint Advisory Member, Melissa THORME, to the vacant Board seat left open upon the resignation of Director David MADDOX. A motion to approve was made by Director SANTRY, followed by a second from Director EKLUND, and was approved by unanimous vote.

Mr. ARTHUR next presented the Board with Resolution 19-06, a Resolution to accept bid 19-02 for a mobile incinerator. Mr. ARTHUR informed the Board that the original concept to handle green waste was to compost on site. However, space issues have caused the need to haul material off-site. An incinerator would allow for handling of materials on site and eliminate off hauling. Following public bid, Mr. ARTHUR noted one responsible bid was received by AIR BURNERS, INC. in the amount of \$57,013. After a brief discussion, Resolution 19-06, to award the bid to AIR BURNERS, INC. for the mobile incinerator was reviewed with a motion by Director SANTRY to approve. The motion was seconded by Director EKLUND followed by a roll call. The resolution passed unanimously.

Mr. ARTHUR next presented Resolution 19-07, a Resolution to accept bid 19-03 to paint the exterior of the Penon Water Tank. Mr. ARTHUR stated that one responsible bid was received by SUPERIOR TANK CO. in the amount of \$49,325. After a brief discussion, Resolution 19-07 to award the bid to SUPERIOR TANK CO. for the painting of Penon Tank, was reviewed with a motion by Director SANTRY to approve. The motion was seconded by Director EKLUND followed by a roll call. The resolution passed unanimously.

Mr. ARTHUR informed the Board that no responsible bids were received in response to bid 19-04, to purchase a new Toyota Highlander for the Security department. A motion was made by Director SANTRY, to accept Resolution 19-08, to allow staff to go to the open market to purchase the vehicle. The motion was seconded by Director EKLUND, followed by a roll call. The resolution passed unanimously.

Mr. ARTHUR also presented Resolution 19-09, a Resolution to accept bid 19-05 for new well development within the District. Mr. ARTHUR informed the Board that these wells will be exploratory in nature to review water quantity and quality in the Potrero area of the District. Mr. ARTHUR stated that one responsible bid was received by GRANITE DRILLING CO. in the amount of \$68,300. After a brief discussion, Resolution 19-09, to award the bid to GRANITE DRILLING CO. for new well development, was reviewed and a motion was made by Director SANTRY to approve. The motion was seconded by Director EKLUND followed by a roll call. The resolution passed unanimously.

Next, Director EKLUND detailed the various items discussed at the recent Preserve Board Meeting, stating that the various entities are working diligently on specific items with a focus on marketing and employee retention. It was noted that employee compensation levels were under review, as historical reports show business levels had significantly increased over time, while staffing headcounts had declined. Simultaneously, a study was performed to determine local industry standards for compensation comparisons.

Citizen's Advisory Committee Comments. None.

Adjournment. There being no further business to come before the Board, upon motion and second (SANTRY/EKLUND), roll call, and a unanimous vote, the meeting was adjourned at 10:23 A.M.