

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SANTA LUCIA COMMUNITY SERVICES DISTRICT  
April 26, 2022

The regular meeting of the Board of Directors of the SANTA LUCIA COMMUNITY SERVICES DISTRICT was held at 9:00 A.M. on Tuesday, April 26, 2022. Pursuant to Executive Order N-25-20, by the State of California, this meeting was held via video conferencing as well as in person at 121 Rancho San Carlos Road, Building A, Carmel, CA 93923.

Call to Order. The meeting was called to order at 9:00 A.M. by Board President Mark BOITANO.

Roll Call. The following Directors were present: Mark BOITANO, Melissa THORME, Barbara SANTRY, Scot SMYTHE, and Cary WHITFIELD. Also present were Forrest ARTHUR, District General Manager; Aimee DAHLE, District Executive Assistant; Mike SAEIDI, District Finance Officer; Karen BAXTER, Preserve Company Chief Executive Officer; and Rob WELLINGTON, District Legal Counsel.

Public Comment. None.

General Manager's Report.

Approval of Minutes. After review of the January 25, 2022, meeting minutes, discussion was had regarding details within the audit report. Staff was instructed to review the recording of the January meeting and bring the minutes back for approval. Minor edits and corrections to the draft meeting minutes of the March 25<sup>th</sup> meeting was discussed. With no corrections to the March 3<sup>rd</sup> meeting minutes, a motion to approve was made by Director SANTRY and seconded by Director SMYTHE; the meeting minutes for March were approved unanimously as amended.

General Manager's Report.

Financial Report. Mr. SAEIDI opened the discussion of the financial report, which included a Balance Sheet, a Statement of Cash Flow, and a Statement of Revenues & Expenses, all through the end of March 2022. After a brief discussion, Director THORME requested that more details regarding the net affiliate payable be made available at future meetings. After further discussion, Mr. ARTHUR made note that overall, the District was operating at \$18,000 better than budget even though energy and fuel has increased over 16%. Mr. ARTHUR also stated that moving forward more solar projects will be presented for budget consideration to help offset the rising energy costs.

Water Report. Mr. ARTHUR presented the water report to the board stating that Golf had been adhering to their water usage and have the necessary County approvals needed to drill their own irrigation wells. Mr. ARTHUR also stated that water consumption is expected to rise over the summer due to increased construction throughout the property. Mr. ARTHUR also updated the board to the final design phases of the treatment plant in the Potrero.

Trash Service. Mr. Arthur informed the Board that the compactors needed for trash collection have been purchased and installed. Mr. ARTHUR also stated that the rate analysis was still underway to allow for recapturing of the capital costs as well as the needed expansion of the food waste program that is required in 2023. Mr. ARTHUR stated that the final rate information will be held at a special meeting in June.

Preserve Board Liaison Update. Director SANTRY informed the board that she will be resigning from her role as Preserve Board Liaison following a request from Director BOITANO. Both directors THORME and WHITFIELD expressed interest in the position. The Board agreed to a vote for the replacement. Director SMYTHE motioned to appoint Director WHITFIELD to the position, with a second by Director BOITANO. With a roll call vote, Directors SMYTHE, BOITANO and WHITFIELD all voted in favor of the appointment with Directors THORME and SANTRY abstaining. With the majority vote, Director WHITFIELD was appointed to the Preserve Board.

Conservancy Update. Director SMYTHE updated the Board stated that the annual operations plan has been approved and the Redwood Grove MOU was complete.

Board Action. Mr. ARTHUR presented the Board with Resolution 22-02; a resolution to allow the General Manager to go to market for the purchase of a truck to use in trash collection. A motion was made by Director THORME to approve, with a second by Director SANTRY. After roll call, the resolution passed unanimously. Next, Mr. ARTHUR presented Resolution 22-03; a resolution declaring Superior Tank as the sole responsive bidder for the painting of Chamisal Tank. After a brief discussion a motion to approve was made by Director THORME and seconded by Director SANTRY. Roll call was held and the resolution passed unanimously. Lastly Mr. ARTHUR presented resolution 22-04, a resolution to accept the bid for slurry. Discussion was held as to whether or not to slurry driveway on Potrero Trail during the current slurry bid or to wait until the completion of construction of the treatment plant. After further discussion, a motion was made to approve resolution 22-04 for slurry with the exception of the Potrero driveway. Motion was made by Director THORME and seconded by Director SMYTHE. After roll call, the resolution passed unanimously.

Citizen's Advisory.

None.

Adjournment. There being no further business to come before the Board, upon motion and second (SANTRY/SMYTHE), and a unanimous vote, the meeting was adjourned at 11:23 A.M.